### **Our mission**

Career Source connects job seekers to employers, to help individuals find work and businesses find talent.

Career Source provides high quality services in a professional and welcoming environment. We offer counseling, education and technology to support job search, and vital information and recruitment opportunities for businesses.



# We have two locations to serve your needs:

#### Cambridge

186 Alewife Brook Parkway, Suite 310 Cambridge, MA 02138 617-661-7867

**Hours:** Monday–Friday, 8:30 a.m.–4:30 p.m. Wednesday, 8:30 a.m.–7:30 p.m.

#### Chelsea

4 Gerrish Ave. Chelsea, MA 02150 617-884-4333

Hours: Monday-Friday, 8:30 a.m.-4:30 p.m.

#### Visit us online:

yourcareersource.com

twitter.com/careersourcecam linkedin.com/company/career-source facebook.com/pages/career-source

**Career Source** is a program of Middlesex Community College, and is chartered by the Metro North Regional Employment Board.





### **FIND**

TALENTED

CANDIDATES



**FIND** 

**SATISFYING** 

WORK

## Who we are and what we can do for you

Career Source is a career resource center that provides employment services to all types of businesses and job seekers at all professional levels.

For businesses, we provide a wide range of services including recruitment assistance, professional development and networking opportunities, and information on employer assistance and other programs relevant to you.

Our services to job seekers include workshops, individual counseling to help you find a job, choose a career or access training, and opportunities to connect with hiring employers.



Career Source also maintains a satellite location in Chelsea. We're a member of the Massachusetts One-Stop Career Center System and are operated by Middlesex Community College.

## **Services for employers**

Our dedicated team of human resource specialists and career experts can help you with your recruiting needs, and provide you with information and opportunities to maximize workforce talent. We offer:



- Qualified candidate referrals and job vacancy postings
- Individual on-site recruitment to help you meet your staffing needs
- Job fairs with targeted marketing to job seekers with the skills you're looking for
- Professional development trainings
- · Business-to-business networking events
- Customized outplacement services for separated employees
- Up-to-date information and resources on issues that affect your business
- Cost-effective facility rental for meetings and events

### Services for job seekers

Our knowledgeable and friendly team can help you do a successful job search, improve your skills, network with area employers and connect to valuable resources. Our services include:

- Workshops to help you clarify your goals and develop effective job hunting strategies
- Resources to keep you competitive in today's job market
- Training opportunities to hone your skills and learn new ones
- Recruitment events and connection to employers
- Support services for veterans, laid-off workers, mature workers and those with disabilities

